

# Indiana State Library Services

Indiana Public Library Trustee Workshop - August 16, 2019







# A Bit of History

Let's start at the beginning.





# ISL divisions

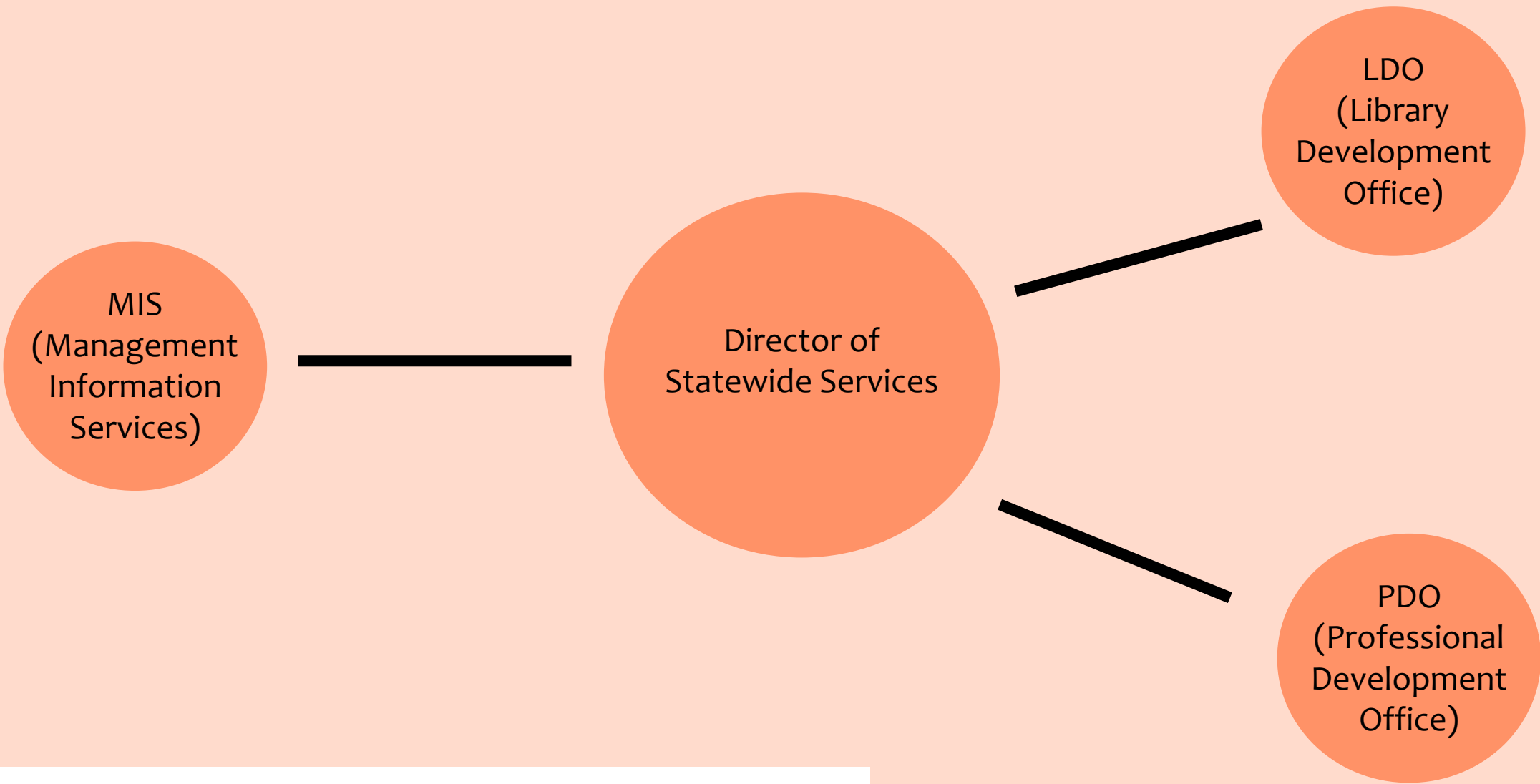
- Public Services
- Statewide Services





# Talking Book and Braille Library

- free service to qualifying residents
- Indiana Voices



# Statewide Services



## Library

[Contact Us](#)
[About the Library](#)
[Blog & Newsroom](#)
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## LIBRARY SERVICES AND TECHNOLOGY ACT GRANTS

The Library Services and Technology Act (LSTA) was signed into law September 30, 1996 as part of the Museum and Library Services Act. As a result, federal LSTA funds are of Museum and Library Services to states for the purposes of increasing the use of technology in libraries, fostering better resource sharing among libraries, and targeting populations. For more information about the current IMLS five-year plan, [please visit the IMLS website](#).

The Indiana State Library manages distribution of LSTA funds according to a [five-year plan](#) for the funds (currently pending IMLS approval). The previous five-year plan can [formal evaluation](#).

### Information for Applicants: LSTA Sub-Grant Opportunities

The Indiana State Library annually awards sub-grants to Indiana libraries for programs that contribute toward five-year plan goals and objectives.

- [Current Grant Guidelines](#)
- [Sub-Grant Frequently Asked Questions](#)
- [Past Grant Recipients](#)
- [Grant Application](#)
- [Application Recommendations](#)
- [Grantee Responsibilities](#)
- Please click [HERE](#) to view the 2018 Application Assistance Webinar

# Navigating the ISL website



A photograph of several large, green binders stacked on top of each other. Each binder is filled with a thick stack of white papers, creating a sense of depth and volume. The lighting is dramatic, with strong highlights on the edges of the pages and deep shadows in the crevices between the binders. The background is dark and out of focus.

# Library Development Office

We've got the documentation to back you up.



# Trustee Training



Contact Us

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About the Library

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Blog & Newsroom

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Catalogs

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Collections & Services

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Services for Libraries

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Online Resources

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Talking Book & Braille Library

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Indiana Center for the Book

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## TRUSTEE INFORMATION

- [IN the Public Trust Trustee Manual](#)
  - [Certificate of Appointment \(pdf\) \(word\)](#)
  - [Conflict of Interest Information and Form \(pdf\)](#)
  - [Trustee Programs \(pdf\)](#)
- 

## Webinars

- [The Public Library Trustee - An Overview \(30 min\)](#)
  - [The Public Library Trustee and the Public Library Director - Governance and Management](#)
  - [Budget Planning for Library Board \(20 minute recording\)](#)
  - [Indiana Public Access Laws Webinar - Power Point Slides](#)
  - [Library Expansion Archived Webinar - Power Point Slides](#)
- 

## Internal Controls for Public Libraries

Finding Trustee Training on the ISL webpage



# LSTA grants

We want to give you money.

- Digitization and technology
- For all levels of experience
- Early review and feedback





## Library

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# Finding LSTA on the ISL webpage

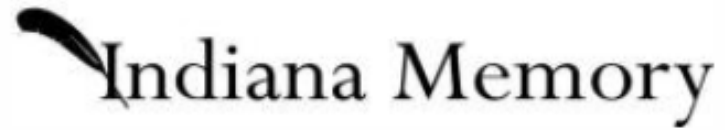


# Digitization Services

- Training at your library
- Equipment to loan



## INDIANA MEMORY



[Indiana Memory](#), a collaboration of Indiana libraries, museums, archives, and related cultural organizations is a digital library that enables access to Indiana's unique cultural and historical heritage through a variety of digital formats and free distribution over the Internet.

### Guidelines and Policies

- [Collection Development Policy](#) (pdf)
- [Image Scanning Standards](#) (pdf)
- [Metadata Standards](#) (pdf)

### CONTENTdm Application

- [Contentdm Software Application Form](#) (Word)

### Mobile Scanning Units

- [IM Mobile Scanning Unit Request Form](#) (Word)
- [IM Mobile Scanning Units Overview](#) (pdf)
- [IM Equipment Release Form](#) (Word)

# Finding Digitization Training on the ISL webpage

# Statistics Tables

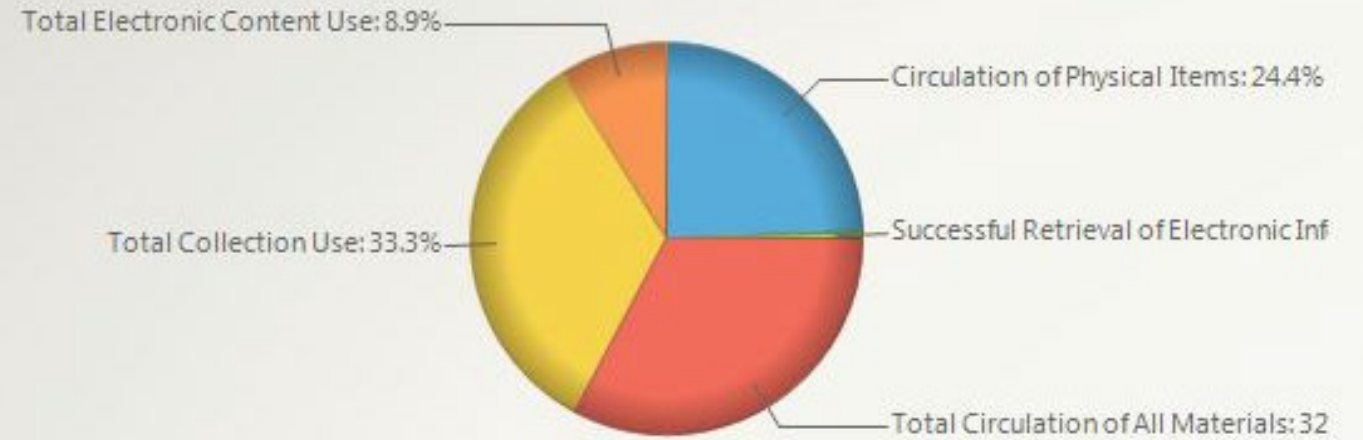
- Data from Annual Report
- All 236 library systems
- Summary tables by class

7 Indiana Public Library Statistics				
ings and Circulation				
Library	County	2010 Census Population	Print Materials-Books	E-books
ANAPOLIS-MARION COUNTY PUBLIC LIBRARY	Marion	877,389	1,405,946	201,709
N COUNTY PUBLIC LIBRARY	Allen	355,329	2,138,451	131,541
OUNTY PUBLIC LIBRARY	Lake	242,837	747,467	46,179
EVANSVILLE-VANDERBURGH PUBLIC LIBRARY	Vanderburgh	179,703	538,876	145,605
JOSEPH COUNTY PUBLIC LIBRARY	St Joseph	167,606	476,057	32,036
TER COUNTY PUBLIC LIBRARY SYSTEM	Porter	144,947	488,207	5,683
ECANOE COUNTY PUBLIC LIBRARY	Tippecanoe	142,817	260,245	23,807
HILTON EAST PUBLIC LIBRARY	Hamilton	140,680	291,531	17,666
MONROE COUNTY PUBLIC LIBRARY	Monroe	137,974	346,235	229,952
ARD LIBRARY OF EVANSVILLE	Vanderburgh	117,429	143,456	0
OUNTY PUBLIC LIBRARY	Vigo	107,848	113,675	23,039
NSON COUNTY PUBLIC LIBRARY	Johnson	103,988	280,111	9,023
IART PUBLIC LIBRARY	Elkhart	92,236	276,198	6,779
AWAKA-PENN-HARRIS PUBLIC LIBRARY	St Joseph	89,652	230,463	44,940
MEL CLAY PUBLIC LIBRARY	Hamilton	83,293	301,725	15,704
IMOND PUBLIC LIBRARY	Lake	80,830	139,405	24,292
THOLOMEW COUNTY PUBLIC LIBRARY	Bartholomew	76,418	162,060	21,721
OMO-HOWARD COUNTY PUBLIC LIBRARY	Howard	76,265	318,417	31,430
Y PUBLIC LIBRARY	Lake	75,242	603,170	6,724
' ALBANY-FLOYD COUNTY PUBLIC LIBRARY	Floyd	74,578	136,774	25,068
ICIE-CENTER TOWNSHIP PUBLIC LIBRARY	Delaware	72,100	144,029	25,723
ERSON PUBLIC LIBRARY	Madison	70,954	228,107	30,475
ORTE COUNTY PUBLIC LIBRARY	La Porte	64,696	164,841	7,956



# Bibliostat Connect

- Select comparison libraries
- Create graphics
- [Collectconnect.baker-taylor.com/](http://Collectconnect.baker-taylor.com/)





# Net Literacy

Free computers for libraries



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## Library Law



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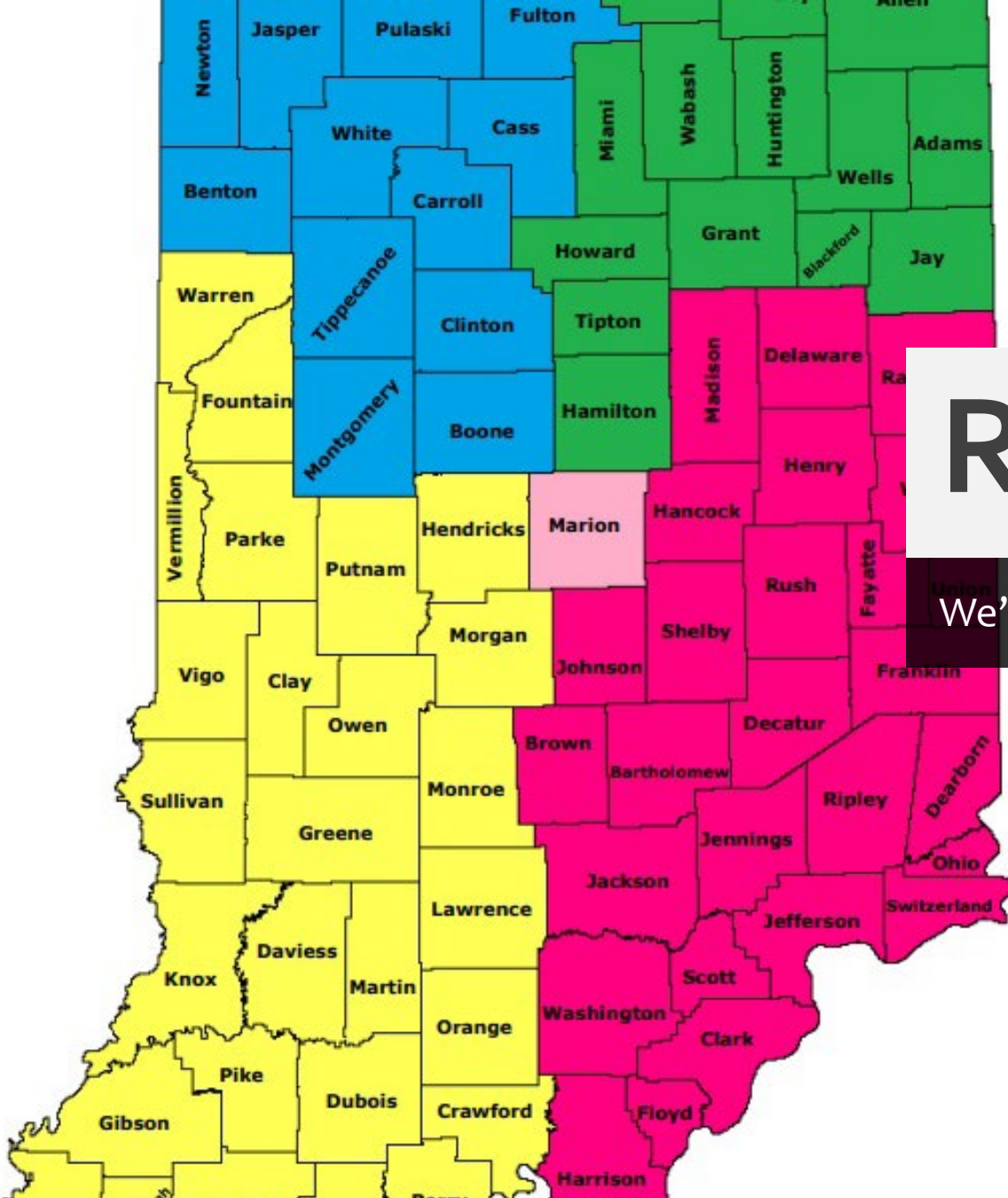
## Policies



# Professional Development Office







# Regional Coordinators

We're here to help!

- Courtney Brown – Southeast Region
- Kimberly Brown-Harden – Northwest Region
- Paula Newcom – Northeast Region
- George Bergstrom – Southwest Region
- Kara Cleveland – PDO Supervisor



# Youth Resources

Beth Yates, Children's Consultant  
[byates@library.in.gov](mailto:byates@library.in.gov)

- Trainings
- So. many. kits.
- CSLP

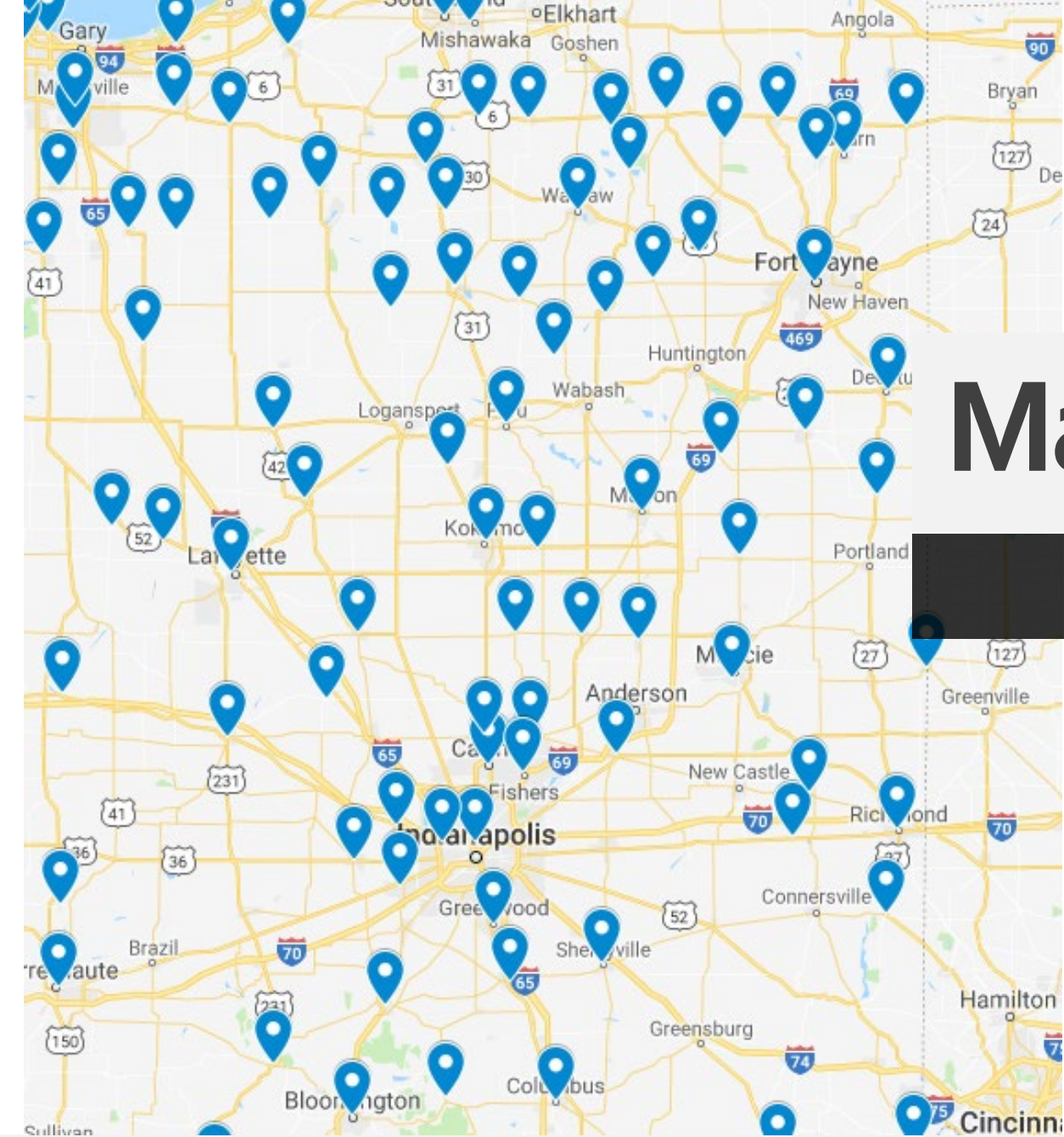




# Tech Kits

VR and robots and circuits, oh my!

- Makerspace kit
- Two robot kits
- Two VR kits



# Maker Map





# Connect IN

Free! Free! Free!

- Free website hosting
- Free email for library staff
- Free tech support
- WordPress site



# Continuing Education

- Online training (webinars, Moodle courses)
- Face to Face @ Your Library
- Workshops
- Conferences (DIY & INLLA)
- ISL Calendar & Upcoming Free Training list





# Indiana State Library

*A Continuing Education Toolkit for Library Professionals*

[About](#)

[Contact](#)

[Certification](#)

[LEU Policies](#)

[Find Training](#)

[Jobs](#)

[Calendar](#)



## Home

The Indiana State Library's Continuing Education Toolkit for Library Professionals is a place to find information for each stage of your career as a librarian. The information is divided into 5 categories as follows:

## Certification

Find out who needs to be certified, how to become and stay certified, and learn about the renewal and the random audit processes.

## LEU Policies

Learn how to become an LEU provider, what activities earn I FUs, and access I FU related forms.

### Forms

[Application for Certification of Public Librarian](#)

[Application for LEU Provider](#)

[National and Out-of-State Conference Form](#)

### Handy Links

[Leadership Development](#)

[INSPIRE](#)

[Performers List](#)

[Back to ISL Main Site](#)

<https://continuinged.isl.in.gov/>



# Indiana State Library

*A Continuing Education Toolkit for Library Professionals*

[About](#)[Contact](#)[Certification](#)[LEU Policies](#)[Find Training](#)[Jobs](#)[Calendar](#)

## [Home](#) » **Find Training**

Continuing education is a vital part of the success of any library professional. There are dozens of ways to earn Library Education Units (LEUs), network with others in the profession, and learn new skills to help advance the field of libraries in Indiana. Stay on top of current trends and deepen foundational library knowledge by using the following resources:

### **ISL Provided Training:**

- [ISL's Online Training Series – 2018](#)
- [Face to Face Training at Your Library](#)
- [New – Moodle Courses](#)
- [Public Library Budget and Annual Report Workshops](#)
- [Indiana Library Leadership Academy](#)
- [The Difference is You C](#)
- [Archived Webinars](#)

### Forms

[Application for Certification of Public Librarian](#)[Application for LEU Provider](#)[National and Out-of-State Conference Form](#)

### Handy Links

[Leadership Development](#)[INSPIRE](#)[Performers List](#)[Back to ISL Main Site](#)



- [The Difference is You Conference](#)
- [Archived Webinars](#)
- [Evergreen Indiana Training](#)
- [ISL's Calendar](#)

#### **Upcoming Free Training**

#### **Preapproved Training Provider List**

#### **Other Training Resources**

- [Taking Courses from Alison.com](#)
- [Accessing LinkedIn Learning.com Courses](#)
- [Indiana Round Tables and Counterparts around the State](#)
- [WebJunction's Foundational ABLE and SABLE Courses](#)

See [LEU Policies](#) for more information about LEU requirements.

Before viewing online training, find out how to get credit and document LEUs for taking a webinar.

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Follow ISL



# Finding Continuing Education on the ISL webpage



# Archived Webinars

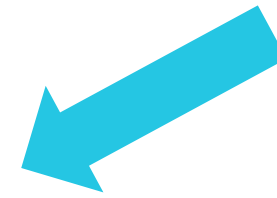
Aw man, I missed the webinar!

- Access anytime
- Wide variety of topics
- Continually updated



# Archived Webinars

The Indiana State Library has captured our best webinars for you to access anytime. Find out how to document LEUs for archived training by referring to the [policy](#) on getting credit for taking a webinar.



**Admin/Management | Cataloging | Collection Management | Director Training  
| Facilities/Security | Genealogy | Intellectual  
Freedom | Leadership | Marketing | Populations | Programming | Reference/Research |  
Staff Development | Trends | Youth Services | TLEUs**

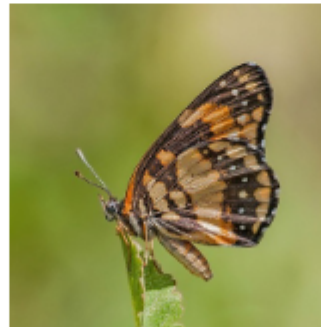
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## Admin/Management



Admin/Management

**Above and Beyond:  
Developing a Culture  
of Organizational**



Admin/Management

**Change Management:  
Anything Can Happen  
in the Zone - 1 LEU**



Admin/Management

**Interlocal Agreements  
- 1 LEU**

Is your library close to the

# Finding Archived Webinars on the ISL webpage

# Pests in the Library – 1 LEU

🕒 June 26, 2017 📁 Facilities/Security 📌 Administration, Bed Bugs, Facilities, General LEU, Health and Wellness, Management 👤 administrator



*This webinar is an overview of 5 different pests that can potentially invade the library as well as methods for controlling, treatment, and eradication of the pests.*

Date Recorded: 3/9/17

Format: Archived YouTube Video

**Presenter:** Courtney Allison / Indiana State Library



## Finding Archived Webinars on the ISL webpage





# Upcoming Training

Free and approved trainings

- Coming up in the next 3 months
- Preapproved Training Provider List
- Round Tables and Counterparts
- WebJunction Courses

## NOVEMBER

Date	Title	LEUs	In person/ Webinar
1	Make, Do, Share – Hands-on STEM Workshop – Muncie	3 LEUs	In Person
1	Creative, Arts-Based STEM Learning in Early Childhood	1 LEU	Webinar
1	Build a Positive School Culture with a Student-Run App	1 TLEU	Webinar
2	Make, Do, Share – Hands-on STEM Workshop – Kendallville	3 LEUs	In Person
2	Write and Cite “Chicago Style”: Helping Students and Patrons Understand the Chicago Manual of Style and Turabian	1 LEU	Webinar
2	Booklist Webinar – Go-To Graphic Novels	1 LEU	Webinar
5	Make, Do, Share – Hands-on STEM Workshop – Wheatfield	3 LEUs	In Person
5	Small but Mighty Library Management and Innovation	1 LEU	Webinar
5	Developing Future Ready Students Through Coding	1 TLEU	Webinar
6	Booklist Webinar – Picture This! Books for the Youngest	1 LEU	Webinar
7	Supporting Preschool Science Learning Through Music	1 LEU	Webinar
8	Teen Services Competencies: Outcomes & Assessment	1 LEU	Webinar

## Finding Upcoming Free Training on the ISL webpage





# Roundtables/Counterparts

I found my people!

- Directors, Assistant Directors
- Adult Services, Branch libraries, IT, Teen, Youth
- NICCL (Northern Indiana Computer Consortium)
- Overdrive Consortia
- LSC (Libraries Serving Communities)



**Go  
for it!**

Indiana Library Round Table / Counterpart Discussion Groups  
 Last updated 6/6/2017 SW  
 For changes or updates to this form, please email Statewide Services at:  
[statewideservices@library.in.gov](mailto:statewideservices@library.in.gov)

Name of the Round Table	Coverage Area	Region	Topic of Discussion	Schedule	For more info contact:	Email
Central Indiana Assistant Director Roundtable	Boone, Hamilton, Hancock, Clinton, Johnson, Tipton, Morgan, Hendricks, Madison, Shelby, Marion	Central	Directors (Assistant Directors)	2-3 times a year	Mary Rueff - Hussey-Mayfield Memorial Public Library	<a href="mailto:maryr@zionsvillelibrary.org">maryr@zionsvillelibrary.org</a>
Central Indiana Children's Services Roundtable	Morgan, Hendricks, Johnson counties	Central	Children's Services	4-6 times a year	Casey O'Leary - Mooresville Public Library	<a href="mailto:caseyo@mooresvillepublic.lib.in.us">caseyo@mooresvillepublic.lib.in.us</a>
Indianapolis Library Partners	Indianapolis High School Librarians	Central	School libraries	2-3 times a year	Diane Rogers - Ben Davis Ninth Grade Center	<a href="mailto:diane.rogers@wayne.k12.in.us">diane.rogers@wayne.k12.in.us</a>
Adult Services Roundtable	East Central Indiana (Marion County east to Jay County)	Central - East	Adult Services	2-3 times a year	Krystal Stanich - New Castle-Henry County Public Library	<a href="mailto:krystals@nchcpl.lib.in.us">krystals@nchcpl.lib.in.us</a>
Northern Indiana Children's Services Round Table	Elkhart, St. Joe, Marshall, Kosciusko, Lake, Porter, LaPorte	North	Children's Services	4-6 times a year	Beth Adcock - Middlebury Community Public Library	<a href="mailto:childrensservicesroundtable@gmail.com">childrensservicesroundtable@gmail.com</a>
Libraries Serving Communities (LSC)	LaGrange, Steuben, Kosciusko, Noble, DeKalb, Whitley	Northeast	Multiple topics, general comraderie	4-6 times a year	Changes Annually	<a href="http://www.lscribaries.org/contact.htm">http://www.lscribaries.org/contact.htm</a>
Grant County Librarians	Grant County	Northeast	Multiple topics, general comraderie	Once a month or more	Mary Eckerle - Marion Public Library	<a href="mailto:meckerle@marion.lib.in.us">meckerle@marion.lib.in.us</a>
Countinuous Improvement Group - Northeast	Peabody PL, Huntington PL, Nappanee PL, Garrett PL, Kendallville PL, Wells County PL	Northeast	Continuous improvement in all areas of our libraries.	4-6 times a year	Sarah MacNeill - Wells County Public Library	<a href="mailto:smacneill@wellscolibrary.org">smacneill@wellscolibrary.org</a>

## Finding Roundtables/Counterparts on the ISL webpage





# Thank You

Angela Fox  
[anfox@library.in.gov](mailto:anfox@library.in.gov)